

Butte County Local Child Care Planning Council  
Executive Committee Meeting Minutes  
January 4, 2010

Present: Peggy Mitchell, William Moline, Heather Senske, and Darrell Whitacre

Quorum established

1. **Welcome and Announcements** Darrell Whitacre called the meeting to order. Peggy Mitchell announced that Susan Rizzo, the LPC support secretary, is out on medical leave.
2. **Approval of Minutes and Review of Summary**
  - The November 1, 2009 Executive Committee minutes were reviewed and approved as amended (remove period after Survey Monkey- #10). M/S/A- Heather Senske/William Moline
3. **Fiscal Report** The January 4, 2010 fiscal report was reviewed and approved. M/S/A- Heather Senske/William Moline
4. **Full Council Agenda Review** The Full Council (FC) agenda for January 19, 2010 was reviewed. Peggy Mitchell announced that Darrell Whitacre and David Longaker (<unconfirmed) will be doing the January presentation on the Fatherhood conference, the Redding Fatherhood event, and related subjects.
5. **Membership** Peggy gave an update on the FC membership: when Heidi Evaro (Butte College Associate Faculty- Child Development) has been voted in, there will be two Consumer Category slots left to fill.
6. **Voluntary Temporary Transfer of Funds Opportunity** Peggy gave an update on meetings and materials development. The last item left to complete is the Process document. All were invited to submit comments and suggest revisions electronically. The group unanimously agreed that the timeline, originally indicating a vote on the process at the January Full Council meeting, should be revised to move the vote to the March meeting in order to give the opportunity to more thoroughly provide input.
7. **Meeting summary of CWDA** – William Moline: No report- no changes.
8. **Child Care Planning Specialist Report** The specialist report was provided. Peggy reiterated that if any Executive Committee member has input regarding activities or level of involvement in any particular occupation to feel free to express their wishes publically or privately. The group permitted a letter to be sent to the state on behalf of the LPC to request an extension of the mandated county needs assessment due date. The U. S. Census information will not be available in time to permit its incorporation without an extension.
9. **Sub Committee Report QQ&A:** Peggy reported that the travel display templates are in production and were reviewed at the last QQA meeting, and that the Fatherhood survey that went to Enloe for use with new fathers has been completed and analyzed by Heidi Cantrell. A meeting regarding next steps took place as well as a meeting with Better Babies as a follow-up. A pilot program proposal will be assembled for QQ&A review.
10. **AB 212/Step Up** The kick off meeting took place November 4, 2009. Trainings have been arranged to support the Strands and flyers have been distributed.
11. **Next Steps** Peggy will send current membership, latest version of VTT Process, and needs assessment timeline as a follow-up to this meeting.

Meeting Adjourned 9:45 A.M. Recorder: Peggy Mitchell