



Butte County Regional Occupational Program



High School Application for Admission Gridley/Biggs Area Classes

DEADLINE DATE: Must be received by March 31, 2009
Applications received after March 31, 2009
will be considered if openings are available

Please type or print this form in black ink

Please check all classes for which you wish to apply:

- | | |
|--|--|
| <input type="checkbox"/> Administration of Justice | <input type="checkbox"/> Digital Photography |
| <input type="checkbox"/> Ag Veterinary Skills | <input type="checkbox"/> Multi Media Production & Design |
| <input type="checkbox"/> Automotive Technology | <input type="checkbox"/> Web Design |
| <input type="checkbox"/> CAD/Welding Fabrication | |

Instructions (Please read carefully):

Documents must be assembled and returned in one packet to the ROP Office. **Only complete application packets will be considered.** Please use the checklist below to assure your packet is complete.

- Completed High School Application for Admission
- Most recent High School Transcript
- Current High School Attendance Record
- Handwritten Personal Statement (see page 3)
- Completed High School Teacher Recommendation Form (see page 4)

1. Personal Information:

Name _____
Last First Middle Initial

Mailing Address _____
Number Street Apt. City State Zip

Telephone () _____ Message Telephone () _____

Have you taken an ROP class previously? Yes No If yes, what class? _____

ROP does not provide transportation to class or your training site.

Please indicate how you will get to class and your off-campus training site:

Car Bus Parent Other _____

2. **Education:**
 High School _____ Counselor _____
 Current Grade (please check): 9th 10th 11th

3. **Work Experience:** Include volunteer experience if applicable.

Employer or Organization And Telephone Number	Job Description/Duties	Dates of Employment	Reason for Leaving

4. **How did you find out about ROP?**

Former Student (Name) _____ Employer High School
 Counselor

Classroom Presentation On-line Other: _____

I declare that the information and documents submitted in conjunction with this application are true and correct to the best of my knowledge and that I composed my personal statement by myself. I understand that it is my responsibility to notify the ROP of any subsequent changes regarding the information provided.

Applicant Signature

Date

Affirmative Action/Equal Employment Opportunity/Handicapped IX Employer.
 Butte County ROP does not discriminate on the basis of race, sex, religion, color, national origin, marital status or disability.

RETURN DEADLINE
Applications must be RECEIVED by March 31, 2009
Applications received after March 31, 2009 will be considered if openings are available

MAILING ADDRESS
 REGIONAL OCCUPATIONAL PROGRAM
 2491 Carmichael Drive, Suite 100
 Chico CA 95928



Personal Statement: Please answer the following questions in your own handwriting and limit your answers to the space provided.

(1) Why do you wish to take this ROP class? _____

(2) What personal qualities do you have that lead you to believe you will be successful in this class? _____

(3) Describe how you have participated on a team. _____

(4) How do you feel about constructive criticism? _____

(5) What are your hobbies and interests? _____

(6) List all the reasons you find acceptable for absences from work and school. _____

(7) Give an example of a recent goal you set and achieved. _____

(8) List any questions you have about the class. _____



Butte County Regional Occupational Program



High School Teacher Recommendation Form

Dear Student:

Please separate this page and give it to one of your high school teachers to complete. Once they have completed the form, they will return it to you. Turn the completed form in with your High School Application for Admission to ROP by March 31, 2009. Applications received after March 31, 2009 will be considered if openings are available.

Dear Teacher:

The student named below is applying to an ROP class for which it is necessary to screen for admission. In this class, ROP students will be involved in classroom learning experiences and on-the-job training in community classroom sites throughout Butte County. Your response to this questionnaire is important in assessing the student's readiness for this program. Please take a few minutes to complete this form and return it to the student. (A sealed envelope may be used)

This recommendation is for:

Applicant's Name: _____

Class/es under consideration:

- | | |
|--|--|
| <input type="checkbox"/> Administration of Justice | <input type="checkbox"/> Digital Photography |
| <input type="checkbox"/> Ag Veterinary Skills | <input type="checkbox"/> Multi Media Production & Design |
| <input type="checkbox"/> Automotive Technology | <input type="checkbox"/> Web Design |
| <input type="checkbox"/> CAD/Welding Fabrication | |

This recommendation is by:

Name _____ Subject _____

High School _____ Phone _____

Signature _____ Email _____

Circle **one** number for each line:

5=excellent 4=good 3=average 2=below average 1=poor

Attendance	5	4	3	2	1
Respects teachers/others	5	4	3	2	1
Dependability	5	4	3	2	1

In your opinion, do you think the student will perform well in his/her chosen training program? Please feel free to make additional comments here or on an attached sheet.
