## **Butte County Office of Education** 2019-20 Budget Development Calendar - Detail Last Revised: January 18, 2019

APPROX. DATE	TASK / EVENT	RESPONSIBILITY	
January 10, 2019	Governor Presents Budget Proposal	Fiscal Services	
January 22, 2040	Dudget Calandar Communicated to Drawar Managara	Conics Diseases of Figure Convices	
January 22, 2019	Budget Calendar Communicated to Program Managers	Senior Director of Fiscal Services	
January 22, 2019	Preliminary Revenues Provided to LCCS/LEAD/CBBC/TMS	Fiscal Services	
February 1, 2010	Certificated Staffing Level for Year Determined by Program Managers HR025 Forms Are Due to Human Resources	Program Managers / Asst. Superintendents	
February 1, 2019	BCOE Deadline for Certificated Layoff Resolutions to be	Program Managers / Asst. Superintendents	
February 15, 2019	Developed and Approved	Human Resources	
February 22, 2019	Position Budget Model Created	Fiscal Services	
rebruary 22, 2013	Classified Staffing Level for Year Determined by Program Managers	1 Iscai Gervices	
March 1, 2019	HR025 forms are due to Human Resources	Program Managers / Asst. Superintendents	<b>—</b>
March 4 - March 8, 2019	Meeting Dates for Preliminary Budget Meetings for LCCS/LEAD/CBBC/TMS Held Between Fiscal Services and Program Managers	Fiscal Services / Program Managers	ORIGINAL BUDGET
maron 4 maron 6, 2016	BCOE Deadline for Classified Layoff Resolutions to be Developed and		D D
March 15, 2019	Approved	Human Resources	_ 
March 15, 2019	Meeting Dates Established Between Fiscal Services and Program Managers	Fiscal Services / Program Managers	NIS
Watch 15, 2015	Frogram Managers	Fiscal Services / Frogram Managers	RIG
April 29 - May 3, 2019	Final budget meetings for LCCS/LEAD/CBBC/TMS - align budget to LCAPS	Fiscal Services	0
May 2, 2040	2018-19 Estimated Actuals and 2019-20 Original Budgets Finalized in	Figure Complete	
May 3, 2019	Financial System	Fiscal Services	
May 10, 2019	Governor's May Revise Budget Proposal	Fiscal Services	
May 17, 2019	Dudget Developed added OACC	F:	-
	Budget Downloaded Into SACS	Fiscal Services Senior Director of Fiscal Services	
June 10, 2019	Budget/LCAP Hearing/Presentation to Board of Trustees	Assistant Superintendent of SPES	
		Senior Director of Fiscal Services	
June 24, 2019	Budget/LCAP Approved by Board of Trustees	Assistant Superintendent of SPES	
	Meeting Dates Established Between Fiscal Services and		E
September 27, 2019	Program Managers	Fiscal Services / Program Managers	
September 27, 2019	Position Budget Model Created	Fiscal Services	. B.
			RIM
November 1, 2019	Budgets Finalized in Financial System	Fiscal Services	Ë
November 15, 2019	Budget Downloaded Into SACS	Fiscal Services	1ST INTERIM BUDGET
December 9, 2019	Budget Approved by Board of Trustees	Fiscal Services	
			Ò
	Meeting Dates Established Between Fiscal Services and	5	EW EW
December 6, 2019	Program Managers	Fiscal Services / Program Managers	GE.
January 2, 2020	Position Control Model Created	Fiscal Services	2ND INTERIM BUDGET/MI YEAR BUDGET REVIEW
January 31, 2020	Budgets Finalized in Financial System	Fiscal Services	
January 31, 2020	Budgeto i Ilialized III i Ilialiciai Oyoteili	I ISCAI OCIVICES	EN BUI
February 14, 2020	Budget Downloaded Into SACS	Fiscal Services	AR
M	Dudget Agreemed by Daged of Tourie	Figure 1 Commission	Z N N
March 9, 2020	Budget Approved by Board of Trustees	Fiscal Services	.,