

Business Advisory Group Meeting

Meeting Notes

July 25, 2019

PRESENT

BCOE:

Travis Haskill
Lisa Anderson

DISTRICTS:

Ruthie Anaya, Palermo	Andrew James, Oroville Elementary
Susan Watts, Oroville High	RJ Anderson, Durham
Jaclyn Kruger, Chico	Heather Naylor, Gridley
Cody Walker, Thermalito	

TREASURERS:

Business Advisory Group

- 1. Additions to the Agenda**
 - a) None
- 2. Governor's 2019-20 Adopted Budget – Travis Haskill**
 - a) There are some changes between the May revise and the adopted budget. Regarding the SSC dashboard for the adopted state budget, the COLA stayed the same as presented in the May Revise however the STRS & PERS rates changed. STRS is higher than in May Revise, it is now 17.1%. The PERS rate decreased to an adopted rate of 19.721%.
 - b) Regarding Special Education funding-the equalization of the funding formula will not affect Butte.
 - c) For the Special Education Funding for Preschool students, the estimated rate per pupil is \$8,975/pupil. It will be based on counts of 3,4, & 5 year old students with IEPs, this excludes TK and K students. This is allocated directly to the district. It is based on the district of residence, it doesn't go through the SELPA. These should be treated as one-time funds. Districts are not required to create any new programs with these funds and the funds can be used to supplant funding in the exiting program. Be careful doing anything new with these funds as this could increase your maintenance of effort which would need to be maintained moving forward. It has not yet been determined if this will be an unrestricted or restricted funds and the SACS resource code has yet to be determined.
- 3. Classified summer assistance-**
 - a) If you did or did not participate in current year, you are not required to do the same again. The new program will have a new election cycle that is independent of the previous program.
- 4. 45 Day Budget Revision – Travis Haskill**
 - a) The deadline is 45 days which will be Sunday, August 11, 2019. This is not required, but it is best practice. It should reflect material differences made to your budget as a result of differences between the governor's proposed and adopted budgets.
- 5. Escape Tips – Roundtable Discussion**
 - a) When districts are preparing a check for use tax, BCOE recommends keying the various funds that have use tax rather than keying only the general fund.
 - b) Regarding Inventory in Escape, it is recommended that districts set a date that employees need to complete inventory by, designate an inventory agent for each department who will be responsible for updating information and take advantage of any trainings offered to better understand navigating the inventory process in Escape.
- 6. July Health & Welfare Payments and Fund 76– Travis Haskill**
 - a) In July, districts will have the full healthcare premium but employees less than 12 months will not have contributions and deductions.
 - b) Districts can expect to see more money going out and less money coming in which could cause their Fund 76 to go negative. The Auditor – Controller has rules against that fund going

negative. It is a separate fund, it is a clearing fund. We may need to request and S transfer from districts or districts could move money over beforehand.

- c) LEA Services staff will send out cash balances as the time gets closer.
7. 4th Quarter Interest – Travis Haskill
 - a) When recording 4th quarter interest, it must be recorded as a receivable.
8. Escape Committee Questions – Roundtable Discussion
 - a)
9. District Funded County Program LCFF Transfers – Travis Haskill
 - a) In 19/20, these are no longer going to be done through the county office, but rather will be done through principal apportionment process. It will not show up on the advance for Butte County, it will show up on P1 certification. It will be an additional part of the recert worksheet that comes out.
 - b) The LCFF calculator will not be revised to incorporate your final apportionment numbers but they made a revision to allow the county office to estimate the revenue they will get from each district. It can also be used by the district to estimate how much to pay to the county office. The newest version has added lines on the assumptions tab, lines 24-28. It gives an amount for the LCFF funding including S&C per pupil. That can be used to calculate an estimate.
10. Property Tax Update – Travis Haskill
 - a) Golden Feather went basic aid this year for the first year and as a result should not have been allocated to ERAF taxes in 2018-19. The Auditor-Controller now has to do a recalculation for ERAF. This will not change the total numbers but will change how its allocated amount the other districts. They expect to have this to us 7/25/19. LEA Services staff will then send out the tax transfer associated with the reallocation and will send out the final tax collection spreadsheet once it is reconciled by the Auditor-Controller's office.
11. Direct Deposit Timing with Certain Banks – Roundtable Discussion
 - a) Cody: Direct deposit to certain banks/Green Dot will release funds sooner. Travis: when System Support sends the direct deposit file, there is a payable date included in the file that should be adhered to. There are a number of banking institutions who do not adhere to that. The date funds are released seems to be the banks discretion.
12. Mandate Block Grant Application – Travis Haskill
 - a) Not available on CDE's website yet. Travis expects it to be available soon and he will notify everyone. Last year it was available from August 3rd – August 30th and should follow a similar timeline this year.
13. North State Education Arts Consortium – Travis Haskill
 - a) Most districts are participating. Remember that the expenditure deadline to have funds expended is 8/30/19 and the reporting deadline is the same. \$2,000 stipends don't come out of the art grant fund, so they do not need to be reported on the expenditure report. Teachers were notified that they will be getting a \$2,000 stipend however BCOE will only be providing \$2,000 to cover the cost of stipend for each teacher. If the districts give a \$2,000 stipend to the teachers, the District's share of the payroll taxes will make the cost of the stipend more than \$2,000 and the difference will need to be covered out of district funds.
14. Unaudited Actuals Due Date – Travis Haskill
 - a) As a reminder, 9/15/19 is the due date. If extra time is needed, that is fine as long as the official SACS export is provided to BCOE no later than 10/1/19.
15. Special Education Reporting for 2018-19 – Travis Haskill
 - a) Although Lisa has usually requested the information, Travis will be taking this over beginning with the 2018-19 UA period.

HANDOUTS/UPDATES

1. Agenda
2. School Services Dartboard

Next Meeting Scheduled for Thursday August 22, 2019 8:30 A.M. (BCOE Board Room – 8:30-12:00)